

Annual Council

9 May 2018

Published 30 April 2018

To the Members of the Borough Council

You are summoned to attend the **annual meeting** of the **Eastbourne Borough Council to be held at the Town Hall, Eastbourne**, on **Wednesday, 9 May 2018 at 6.00 pm** to transact the following business.

Agenda

1 Election of Mayor.

2 Declarations of interests by members.

Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

3 Minutes of the ordinary meeting held on 21 February 2018.
(Pages 1 - 8)

4 Notification of apologies for absence.

5 Appointment of Deputy Mayor.

6 Investiture of Mayor's Consort.

7 Mayor's Chaplain - Notification of Appointment.

8 Executive arrangements.

(Note: The election of Leader of the Council took place at the Annual Meeting on 27 May 2015. The Leader was appointed to a 4-year term of office in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.)

Leader of the Council to report:

(a) Any changes in respect to the names of those Councillors serving on the Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective

areas of responsibility for each member of the Cabinet.

(b) That the terms of reference and constitution of the Cabinet be as set out in the Council's Constitution.

(c) That delegations to individual Cabinet members in respect of executive functions have not been made at this time.

9 Establishment of Council committees, appointment of chairmen, deputy chairmen and members to serve on Council committees, appointment of chairman and non-executive directors on boards and other appointments.

(1) To agree the proposed number and allocation of seats, receive nominations and vote thereon. *Please see reports 9(a) and 9(b) referred to below.*

(2) To confirm the continuation of the following bodies with terms of reference as set out in the Council's Constitution that have a fixed membership or to which members are appointed by the Chief Executive, Deputy Chief Executive or relevant Senior Head of Service as the need arises:

- Equality Steering Group
- Council Panels
- Recruitment Panels
- Task Groups
- Project Boards

(3) That the existing independent person (Mr Neal Robinson) be re-appointed under the provisions of the Localism Act 2011.

(a) Political balance and allocation of seats. (Pages 9 - 12)

Report of Head of Democratic Services.

(b) Nominations from Group Leaders. (Pages 13 - 18)

(Note: Any amendments proposed by the Conservative Group Leader to the listings in the appendix will be reported at the meeting.)

10 Programme of meetings for 2018/19. (Pages 19 - 20)

To confirm the calendar which was provisionally approved by Council on 21 February 2018

11 Delegation of non-executive functions.

Council to approve the delegation of non-executive functions, including terms of reference, to Committees, Sub-Committees, and other Council bodies as set out in the relevant sections of the Council's Constitution.

12 Scheme of delegations to officers and proper officer functions.

The Council is required each year to approve the scheme of delegations to officers and proper officer functions as set out in the relevant sections of the Council's Constitution.

13 Appointments to outside and other bodies.

To receive nominations from Group Leaders and vote thereon.

(a) Nominations by Group Leaders. (Pages 21 - 26)

(Note: Any amendments proposed by the Conservative Group Leader to the listings in the appendix will be reported at the meeting.)



Robert Cottrill
Chief Executive

Please note that at the conclusion of the Annual Meeting there will be a brief interval before the Ordinary Meeting of the Council which will follow.

Disclosure of interests - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.



Annual Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



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Further Information

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

Website: <http://www.lewes-eastbourne.gov.uk/>

Council



Minutes of meeting held on Wednesday, 21 February 2018 at 6.00 pm

Present:-

Councillor Pat Hearn (Mayor) in the Chair

Councillors Ballard, Bannister, Belsey, Choudhury, Coles, di Cara, Dow, Freebody, Holt, Jenkins, Mattock, Metcalfe, Miah, Murdoch, Murray, Robinson, Rodohan, Sabri, Shuttleworth, Smart, Swansborough, Taylor, Tester, Tutt, Ungar and Wallis

97 Minutes of the meeting held on 15 November 2017.

The minutes of the meeting held on 15 November 2017 were presented and the Mayor was authorised to sign them as a correct record.

98 Declarations of members' interests.

There were none.

99 Mayor's announcements.

The Mayor announced the sad news that Mr Allen Gales had passed away, following which a minute's silence was observed. Mr Gales was well known to longstanding councillor and staff colleagues at Eastbourne Borough Council where he had been Borough Treasurer. He had also served as Board Director of Eastbourne Homes and as an Independent Person for standards matters in recent years.

Since the last Council meeting, the Mayor's engagements and fundraising events for her two chosen charities, Embrace, and Rebourne Corner, included:

- An Exhibition and Sale of Paintings by the Society of Eastbourne Artists at the Town Hall in aid of the Mayor's Charities on 18 and 19 November 2017 The Mayor's Charity volunteers provided refreshments for exhibitors and visitors, helping to raise extra funds in addition to those donated by the Society.
- Eastbourne Lions' annual Swimathon on 18 November 2017. Eastbourne Swimming Club, The Otters and Eastbourne Salvation Army all helped to raise money for the Mayor's Charities.
- Don McPhee and the members of the Mayor's Charity Committee arranged a sell-out evening of Christmas entertainment at Willingdon Golf Club on 23 December 2017.
- A number of Christmas concerts and festive events during December including visiting Eastbourne Rotary's 'Alone at Christmas' lunch on Christmas Day itself with her Consort,

Eastbourne DGH, Eastbourne Fire & Rescue and the Police in Hammonds Drive.

- The first Mayor's Charity Quiz Night of the new year on 19 January 2018, which was attended by well over 100 participants. Councillor Swansborough and his team who were the evening's victors.
- Sussex Schools' 'Rock Challenge' at the Hawth in Crawley on 31 January 2018, as a guest of the local Mayor to support the Eastbourne schools.
- A reception in the Mayor's Parlour on 9 February 2018 for the students of the ABF catering school, from Treviglio in northern Italy. The students have recently completed a project on British food and hospitality, and are developing their skills through work experience in many of Eastbourne's restaurants.

Over the next couple of months, the Mayor's engagements and fundraising events would include:

- A bingo night on 23 February, an Open Mic Night showcasing local talent on 4 March, the Mad Hatter's Tea Party at the West Rocks Hotel on 10 March, and a Sixties Night at the Underground Theatre on 6 April 2018.
- The Mayor was conscious of 2018 being the centenary of the Representation of the Peoples' Act, when for the first time working men and the very first women gained the vote. To mark International Women's Day on 8 March, Eastbourne Soroptimists had organised a Conference taking place at the Town Hall in support of the Mayor's Charities. The day promised to be an informative event, with a number of high profile speakers tackling issues such as human trafficking, girls' education and women in leadership.
- Invitations would soon be sent to Members for the Mayor's Civic Church Service at St Mary's Church, Old Town, on Sunday 15 April at 3pm. The Mayor looked forward to welcoming all comers to this special and inclusive event. Enquiries regarding Mayor's events should be directed to the Mayor's Office.

The Mayor expressed her gratitude for the officer support she had received in her time as Mayor, particularly that of Peter Finnis, Assistant Director of Corporate Governance, as this was the final time she would be chairing the Council meeting in her capacity as Mayor.

100 Notification of apologies for absence.

No apologies for absence were received.

101 Public right of address.

Mr Oliver Sterno addressed the meeting under Agenda Item 10(a) regarding plastic free coastlines. Mr Denis Scard addressed the meeting under Agenda Item 10(b) regarding speakers at planning committee.

102 Order of business.

Business proceeded in accordance with the Summons.

103 Council budget and setting of the council tax for 2018/19.

This matter was reported and proposed by Councillor Mattock on behalf of the Cabinet and seconded by Councillor Tutt. The Council considered the reports to Cabinet and also the Cabinet minutes and resolutions from the meeting held on 7 February 2018. The budget proposals were also reported to Scrutiny Committee on 5 February 2018 where no proposals for change were made.

The Council expressed its thanks and appreciation to all officers and in particular the work undertaken by the Chief Finance Officer and his team in the preparation of the draft budget.

Resolved: (By 16 votes to 8 with 3 abstentions) That approval be given to the following:

1. The recommendations as detailed in the reports from the Chief Finance Officer and the Director of Service Delivery to Cabinet on 7 February 2018:
 - (i) The General Fund net expenditure for 2018/19 of £13,496,800 and the growth and savings proposals.
 - (ii) The charge for council tax for Eastbourne Borough Council Band D change to £239.67; an increase of 2.90%.
 - (iii) Housing Revenue Account (HRA) income and expenditure proposals, including revised HRA budget for 2017/18 and the budget for 2018/19, rents and service charges and the arrangements for finalising Eastbourne Homes' management fee.
 - (iv) General Fund capital programme as set out in the report of the Chief Finance Officer.
 - (v) The Treasury Management Strategy and Prudential Indicators.
2. That consequent upon a General Fund budget of £13,496,800 and other matters, the basic amount (Band D) of Council Tax for the Borough Council's functions will be £239.67 calculated as follows:

	£'000	£'000
Gross Expenditure:		
General Fund		83,675
HRA		15,378
Business Rates payable to Government		12,366
		<u>111,419</u>
Less Income:		
Service Income	(84,444)	
Contribution from Reserves	(1,562)	
Government Formula Grant	(445)	
Other Government Grants	(1,786)	
Business Rates income	(14,769)	
Collection Fund Surplus (Council Tax)	(179)	
		<u>(103,185)</u>
COUNCIL TAX REQUIREMENT		<u><u>8,234</u></u>
Band 'D' Council Tax		£239.67

The statutory resolutions relating to this matter are given at paragraphs 3 and 4 below.

3. That it be noted that at its meeting on 13 December 2017 the Cabinet (in exercise of powers delegated to them by the Council) delegated the final determination of the Council Tax Base to the Chief Finance Officer. This has been set at an amount of 34,354.40 Band 'D' equivalent properties for the year 2018/19 (Item T in the formula in section 31B of the Local Government Finance Act 1992, as amended).
- 4 Calculate that the Council Tax requirement for the Council's own purposes for 2018/19 as £8,233,700.
5. That the following amounts be now calculated by the Council for the year 2018/19 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended:

(a)	£111,419,500	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
(b)	£103,185,800	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	£8,233,700	being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act as

		its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
(d)	£239.67	being the amount at 5(c) above (Item R), all divided by Item T (4 above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.

6. To note that East Sussex County Council, East Sussex Fire and Rescue Authority and Police and Crime Commissioner for Sussex have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, as amended, for each category of dwellings in the Council's area as indicated in the table below.
7. That the Council, in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, as amended, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2018/19 for each of the categories of dwellings. :

Council Tax Valuation Bands								
	A	B	C	D	E	F	G	H
	6/9	7/9	8/9	1	11/9	13/9	15/9	2
	£	£	£	£	£	£	£	£
Precepting Authorities								
Eastbourne Borough Council	159.78	186.41	213.04	239.67	292.93	346.19	399.45	479.34
East Sussex County Council	928.74	1,083.53	1,238.32	1,393.11	1,702.69	2,012.27	2,321.85	2,786.22
Sussex Police Authority	110.61	129.04	147.48	165.91	202.78	239.65	276.52	331.82
East Sussex Fire Authority	60.67	70.78	80.89	91.00	111.22	131.44	151.67	182.00
Aggregate of Council Tax Requirements	1,259.80	1,469.76	1,679.73	1,889.69	2,309.62	2,729.55	3,149.49	3,779.38

8. That it be determined that the Council's basic amount of Council Tax for 2018/19 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended.

NOTE: As the billing authority, the Council has **not** been notified by a major precepting authority that its relevant basic amount of Council Tax for 2018/19 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992, as amended.

Named voting record for the resolutions at Item 103 above:

For: Councillors Bannister, Choudhury, Coles, Dow, Holt, Mattock, Miah, Murray, Robinson, Rodohan, Sabri, Shuttleworth, Swansborough, Tester, Tutt and Ungar.

Against: Councillors Belsey, di Cara, Freebody, Jenkins, Metcalfe, Murdoch, Smart and Taylor.

Abstentions: Councillors Ballard, Hearn and Wallis.

104 Calendar of meetings 2018/2019.

Council considered the calendar of meetings for 2018/19. It was proposed by Councillor Tutt, seconded by Councillor Freebody and:

Resolved: (Unanimously) That the Calendar of Meetings 2018/19 be approved, subject to final ratification at the Council's next annual meeting.

105 Community safety partnership action plan.

Councillor Ungar moved and Councillor Bannister seconded that the recommendations of the Cabinet be approved.

Resolved: (Unanimously) That the Community Safety Plan for 2018/19 be approved.

106 Travel policy.

Councillor Sabri moved and Councillor Tutt seconded that the recommendations of the Cabinet be approved.

Resolved: (Unanimously) That the implementation of the Staff Travel Policy be approved.

107 Council licensing policy statement - review of cumulative impact policy, licensing act 2003.

Councillor Tester moved and Councillor Tutt seconded that the recommendations of the Cabinet be approved.

Resolved: (By 18 votes for, 2 against and 7 abstentions) That the current Cumulative Impact Policy be retained without amendment.

108 Treasury management and prudential indicators 2018/19.

Councillor Mattock moved and Councillor Tutt seconded that the recommendations of the Cabinet be approved.

Resolved: (By 17 votes for, 8 against and 2 abstentions) That the Treasury Management Strategy and Annual Investment Strategy; the methodology for calculating the minimum revenue provision; the

prudential and treasury indicators; and the specified and non-specified investment categories be approved.

109 Plastic free coastlines.

Councillor Ballard moved and Councillor Dow seconded a notice of motion:

"That this Council welcomes the objectives of the Plastic Free Coastlines campaign, committing to consider the use of appropriate plastic free alternatives wherever possible, and supporting plastic free initiatives within Eastbourne".

Oliver Sterno addressed the Council on the motion.

Resolved: (Unanimously) That this motion be approved.

110 Speakers at planning committee.

Councillor Smart moved and Councillor Freebody seconded a notice of motion:

"We have serious concerns about the undemocratic limitation of speakers at recent planning committee meetings and suggest that procedures are amended accordingly".

Denis Scard addressed the Council on the motion.

Council was advised that the current rules regarding public speakers were in accordance with good practice guidance and designed to ensure demonstrable balance and fairness in respect of both applicants and objectors in determining planning applications.

Resolved: (By 8 votes for, 18 against and 1 abstention) That this motion be lost.

111 Minutes of council bodies.

The minutes of twelve meetings of council bodies from 21 November 2017 to 7 February 2018, as set out in the Summons, were received. Minute 93 of Planning Committee on 23 January 2018 (Former Police Station, Grove Road, Application ID: 171819) was discussed, and Members noted the high targets on the Council to provide housing balanced with the need for parking and infrastructure to support such levels of housing, particularly in the town.

Further to Council Procedure Rule 14.3 it was:

Resolved: (Unanimously) That the minutes of the council bodies as set out in the Summons be accepted.

The meeting closed at 9.12 pm

Councillor Pat Hearn
Mayor, Chairman

MEETING: Annual Council

DATE: Wednesday 9 May 2018

SUBJECT: Application of political balance rules to the allocation of seats on Council bodies

REPORT OF: Head of Democratic Services

Purpose: To bring before the annual meeting information governing the allocation of seats for the 2018/19 Council year in order that proposals and nominations can be put before the annual meeting of the Council.

Contact: Jackie Gavigan, Head of Democratic Services, telephone 01323 415033 or internally on extension 5033.

Recommendations: To agree the seat allocations set out in this report.

1. Introduction

- 1.1 Whole council elections were last held on 7 May 2015. No changes have occurred since the last Annual Council meeting. Thus, the total number of councillors used in the calculation of committee seat numbers is 27 and the break down of seats between the two recognised groups of 18 Liberal Democrats and 8 Conservatives, with 1 Independent Conservative. The seat allocations are set out below.

2. Current Structure

- 2.1 This paper is based on the current structure, however the Council's current constitutional arrangements allow for either a 7 or an 8 member Scrutiny Committee. An 8 seat option is currently in place and this paper assumes the continuation of the 8 seat option. Similarly, the size of the 2 Licensing Committees may be between 10 and 15. This paper assumes that membership of these committees will be 13 for 2018/19 (as in previous years). Leaders have submitted nominations on this basis.

2.2 **Base percentages:-**

<i>No. of Councillors: 27</i>	<i>% seats on Council</i>
<i>Liberal Democrats 18</i>	66.66
<i>Conservatives 8</i>	29.63
<i>Independent Conservative 1</i>	3.70

2.3 **Committees.** The allocation of seats in accordance with the rules is as follows:-

Committee	No. of Seats	Controlling Group	Opposition Group
Planning	8	5	3
General Licensing	13	9	4
Audit and Governance	8	5	3
Totals:	29	19	10

Note: Committee seats are allocated to groups. An independent councillor is not a group. A minimum of 2 councillors are required to form a group under the rules. The council does however have the option of appointing an independent member to committees but is not required to do so. Having regard to the proportion of seats allocated to the 2 groups shown above, the Opposition group (Conservatives) are marginally over represented. One committee seat could be allocated to the independent member and this would need to be taken from within the number allocated to the Conservative group. Any decision to suspend the rules to make this adjustment would require that no one member of the council vote against the proposition.

This paper assumes continuation of the current arrangements and no seats (either committee, sub-committee or other bodies) will be allocated to the independent member.

2.4 **Scrutiny Committee.** This committee is not listed above as although the political balance rules apply the calculation and allocation of seats is required to be done separately. The reason for this has to do with the legislation under which "Scrutiny and Overview" committees are constituted. Although there is provision for an 8 seat committee, the practice before 2015/16 had been to have 7 members. Given the change in political proportions following the 2015 elections the 8 seat option was chosen. The proposed allocation of seats in accordance with the rules is therefore as follows for the 2 options:-

No. of Seats	Controlling Group	Opposition
7	5	2
8	5	3

2.5 **Licensing Act Committee.** This committee is not listed above as the political balance rules do not apply. It is however politically balanced as a matter of local discretion. See the paragraph below as to committee membership numbers.

2.6 **General Licensing Committee and Licensing Act Committee.** The law requires there to be not less than 10 members and not more than 15 members of a Licensing Act Committee. The Council has previously agreed that the membership of both the Licensing Committees should be the same and that the same member should chair both committees. There is some benefit in being able to select members for sub-committees from as wide a pool as possible. The nominations made last year were for a 13 member committee. 5 members are appointed as chairs of Licensing sub-committees.

2.9 **Advisory Bodies**

Body	No. of Seats	Controlling Group	Opposition
Conservation Area Advisory Group	4 (or 3)	2	2 (or 1)
Downland Forum	3 (or 4)	2 (or 3)	1

In 2017/18 the Conservation Area Advisory Group had 4 members. Past Council practice has been to allow the opposition an equality of seats.

In 2017/18 the Downland Forum had 3 members and nominations have been made on the basis that this continues.

2.10 **Other Task Groups and Boards.** So far as is possible, groups are recommended to retain existing membership so as to maintain continuity and allow members to continue or complete work already begun.

Jackie Gavigan
Head of Democratic Services

9 May 2018

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Council Year 2018/2019

Schedule of Group Nominations, including proposed appointments to the Cabinet by the Leader designate

Notes: (1) Where the number of members of a body is variable, the optional additional member number is bracketed – please see the accompanying paper on the application of the political balance rules where the different options are considered.

(2) Substitutes are allowed where indicated. The Council's Constitution requires that these be named and appointed at the Annual meeting. A number equal to the number of committee members from a Group up to a maximum of 3 are allowed for that Group unless stated otherwise.

CABINET (Leader of the Council plus additional members of the controlling group). The formal appointment of the members (other than the Leader) is to be made by the Leader following his/her appointment by the full Council. The law requires that the Cabinet shall have at least 3 but not more than 10 members (including the Leader).

1	Leader of the Council: David Tutt <i>Responsibilities aligned with Chief Executive and including the community strategy, local strategic partnership, the corporate plan and economic development.</i>
2	Deputy Leader: Alan Shuttleworth <i>Direct assistance services including revenues and benefits, housing and community development and bereavement services.</i>
3	Stephen Holt: <i>Financial services including accountancy, audit, purchasing and payments.</i>
4	Margaret Bannister: <i>Tourism and leisure services.</i>
5	Jonathan Dow: <i>Place services including cleansing and recycling, parks and downland, engineering, building and development control, planning policy and strategy, environmental health and licensing.</i>
6	Colin Swansborough: <i>Core support and strategic services.</i>
7	John Ungar: <i>Community safety</i>

OPPOSITION "SHADOW CABINET" (Notification for information)

1	Opposition Leader: Tony Freebody <i>Community strategy, local strategic partnership, corporate plan and economic development, core support and strategic services.</i>
2	Deputy Leader: Penny di Cara <i>Financial Services, including accountancy, audit, purchasing and payments.</i>
3	Gordon Jenkins: <i>Building and development control, planning policy and strategy, engineering and community safety.</i>
4	Colin Murdoch: <i>Tourism and leisure services.</i>
5	Paul Metcalfe: <i>Revenues and benefits, housing and community development and bereavement services.</i>
6	Robert Smart: <i>Cleansing and recycling, parks and downland, environmental health and licensing.</i>

COMMITTEES

Scrutiny Committee (7 or 8 members, not members of the Cabinet or the Mayor. Chairman to be appointed from the largest opposition group and Deputy Chairman from the controlling group.

Controlling Group		Opposition	
1	D/Ch: Dean Sabri	6	Ch: Penny di Cara
2	Md Harun Miah	7	Colin Belsey
3	Jim Murray	8	Robert Smart
4	Pat Rodohan	Substitutes:	
5	Steve Wallis		
Substitutes:		1	Paul Metcalfe
1	Janet Coles	2	Barry Taylor
2	Margaret Robinson		

Planning Committee (12 trained Councillors - not Cabinet members. 8 as members of the Committee and 4 as substitutes).

Controlling Group		Opposition	
1	Ch: Jim Murray	6	Barry Taylor
2	D/Ch: Janet Coles	7	Gordon Jenkins
3	Md Harun Miah	8	Colin Murdoch
4	Margaret Robinson	Substitutes:	
5	Sammy Choudhury	1	Penny di Cara
Substitutes:		2	Paul Metcalfe
1	Steve Wallis		
2	Pat Hearn		

Licensing Act and General Licensing Committees (Between 10 and 15 trained Members (13 proposed for 2018/19) – not Cabinet members). Substitutes are not allowed.

Controlling Group		Opposition	
1	Ch: Troy Tester	10	Colin Belsey
2	D/Ch: Pat Rodohan	11	Tony Freebody
3	Sammy Choudhury	12	Colin Murdoch
4	Janet Coles	13	Robert Smart
5	Pat Hearn		
6	Jim Murray		
7	Margaret Robinson		
8	Steve Wallis		
9	Vacant – name to be advised		

Sub-Committee Standing Chairmen: (Between 3 and 5 members drawn from the membership of the Licensing Committees)

Controlling Group		Opposition	
1	Troy Tester	5	Colin Belsey
2	Pat Hearn		
3	Pat Rodohan		
4	Margaret Robinson		

Audit and Governance Committee (8 Councillors)

Controlling Group		Opposition	
1	Ch: Dean Sabri	6	Penny di Cara
2	D/Ch: Troy Tester	7	Paul Metcalfe
3	Sammy Choudhury	8	Barry Taylor
4	Margaret Robinson	Substitutes:	
5	Md Harun Miah	1	Colin Belsey
Substitutes:		2	Tony Freebody
1	Gill Mattock		
2	Colin Swansborough		

ADVISORY GROUPS

Conservation Area Advisory Group 4 (or 3) members, not Planning Committee members, plus external advisors.

In 2017/18 the Conservation Area Advisory Group had 4 members. Past Council practice has been to allow the opposition an equality of seats.

Controlling Group		Opposition	
1	Ch: Pat Rodohan	3	Colin Belsey
2	D/Ch: Colin Swansborough	4	Robert Smart
		Substitute: Tony Freebody	

Joint Staff Consultative Committee (3 members, 2 from the controlling group and 1 from the largest opposition group, plus staff representatives. Controlling Group's representation to include at least 1 Cabinet member. Chairmanship alternates between Employer's and Staff Sides). *N.B. Staff Side will take chair in 2018/19*

Controlling Group		Opposition	
1	D/Ch: Colin Swansborough	1	Gordon Jenkins
2	Alan Shuttleworth		
Substitutes:		Substitutes:	
1	Stephen Holt	1	Penny Di Cara
2	David Tutt	2	Tony Freebody

TASK GROUPS:

Grants Task Group (3 members)

Controlling Group		Opposition	
1	Ch: Alan Shuttleworth	3	Penny di Cara
2	Margaret Bannister		

Downland Forum (3 members)

Controlling Group		Opposition	
1	Gill Mattock	3	Colin Belsey
2	Pat Hearn		

Town Team Grants Panel (3 members)

Controlling Group		Opposition	
1	David Tutt	3	Tony Freebody
2	Stephen Holt		

EBC COMPANY DIRECTORSHIPS:

Eastbourne Homes - Non Executive Directors (currently 2)

1	Pat Hearn
2	Kathy Ballard

Welbeing (formerly Wealden and Eastbourne Lifeline) Board - Non Executive Directors (Council's Chief Executive and one "independent" external person)

1	Robert Cottrill (CE)	2	<i>Independent person</i>
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CloudConnX Board – Director (Council's Chief Executive)

1	Robert Cottrill (CE)
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Eastbourne Housing Investment Company Limited Board:

1	David Tutt (Leader)
2	John Ungar (Cabinet member)

3	Roger Eastwood (Chair, Eastbourne Homes Ltd)
4	Ian Fitzpatrick, Director of Regeneration and Planning
5	Vacant, Director of Service Delivery

PROJECT BOARDS:

Airbourne Project Board: Cllrs Margaret Bannister, Colin Murdoch (substitute Gordon Jenkins) and David Tutt

Homes First Working Group: Cllr Alan Shuttleworth

Carbon Reduction Board: Cllrs Margaret Bannister, Jonathan Dow and Jim Murray.

Devonshire Park Project Board: Cllrs Margaret Bannister, Gordon Jenkins (substitute Tony Freebody) and David Tutt

Joint Transformation Programme Board: EBC Cllrs Tony Freebody (substitute Penny di Cara), Stephen Holt and David Tutt.

Local Plan Steering Group: Cllrs Margaret Bannister, Jonathan Dow, Pat Hearn, Gordon Jenkins (substitute Barry Taylor), Jim Murray and David Tutt

Redoubt Museum Policy Group: Cllrs Stephen Holt and Colin Murdoch

Strategic Property Board: Cllrs John Ungar, Barry Taylor (substitute Gordon Jenkins) and David Tutt

Terminus Road Project Board (joint with ESCC): Cllrs Tony Freebody (substitute Penny di Cara) and David Tutt

Wish Tower Project Board: Cllrs David Tutt, Gordon Jenkins (substitute Tony Freebody) and Margaret Bannister.

OTHER:

Armed Forces Covenant Champion: Cllr Pat Hearn

Black and Minority Ethnic (BME) Champion: Cllr Md Harun Miah

Councillors appointed to hold a Youth Brief: Cllrs Tony Freebody, Stephen Holt, Dean Sabri and Troy Tester

Disability Champion: Cllr Janet Coles

Energy Champion: Cllr Jonathan Dow

Heritage Champion: Mrs Rebecca Madell

Hospitals Champion: Hon. Freeman Mrs Elizabeth Walke

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Calendar of Meetings May 2018 - June 2019

MEETING:-	Time	2018								2019					
		May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Annual Council	6pm	9												22	
Council (*motions deadline 11am)	6pm	9		18 (*9)				14 (*5)			20 (*11)			22 (*13)	
Cabinet	6pm	23		11		12	24		12		6	20			5
Scrutiny Committee	6pm		11			3	+8		3		4				10
Planning Committee	6pm	29	26	24	28	25	23	20	11	22	26	26	23	28	25
Conservation Area Advisory Group	6pm	22		3	21		2	27		8	19		2		4
Licensing Committees	6pm			9			1			7		11			
Audit and Governance Committee	6pm			25		19		28				6			
Joint Staff Committee	2.30pm			11		12		28			13				
Other				3-5 LGA Ann Conf										EBC election 2	

Notes:

Scrutiny Committee – +8 October 2018 - Annual Finance briefing.

Scrutiny Committee – September and December 2018: The proposed dates of Scrutiny Committee in September and December have been brought forward a week at the request of members to create more time between that committee and the ensuing cabinet meetings. However, it is proposed to retain the close proximity of Scrutiny to Cabinet in the February cycle due to the tight timescale in finalising the annual budget report, and noting that final decisions on the budget are not made until full Council later in the month.

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REPRESENTATION ON OUTSIDE AND OTHER BODIES 2018/2019



List submitted for approval at the annual meeting of the council on 9 May 2018.

Names are marked with an asterisk () where the name has changed from 2017/18.*

Organisation	Council's Representative(s)
3VA (Voluntary Action Eastbourne), observer.	*Cllr Alan Shuttleworth
Age Concern	Cllr Pat Rodohan (Board Member)
BHT Advice Eastbourne (formerly Eastbourne Housing Aid and Legal Centre)	Cllr Alan Shuttleworth
British Destinations (Annual Conference)	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
British Destinations (nomination to Policy Committee if election arises)	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Cavendish Sports Centre Joint Liaison Committee	Cllrs Colin Murdoch (substitute Colin Belsey) and John Ungar
Citizens Advice Bureau	Cllr Colin Swansborough
Community Safety Partnership	<i>See separate listing for this partnership and its linked groups and forums at end of this schedule.</i>
Cultural Involvement Group	Cllrs Dean Sabri and Md Harun Miah
Disability Involvement Group	Council's Disability Champion (Cllr Janet Coles) and Mr Raymond Blakebrough
East Sussex Building Control Partnership	Relevant Cabinet Member (Cllr Jonathan Dow) N.B. Lead officer to deputise.
East Sussex Equality and Involvement Network – Community Tension	Relevant Cabinet Member (Cllr John Ungar) or nominee

East Sussex Gypsy and Traveller Forum	Relevant Cabinet Member (Cllr Jonathan Dow) and relevant Shadow Cabinet member (or their respective nominees). Opposition nominee is Cllr Barry Taylor (substitute Cllr Robert Smart).
East Sussex Gypsy and Traveller Members' Group	Relevant Cabinet Member (Cllr Jonathan Dow) or nominee
East Sussex Health and Wellbeing Board	Cllr Margaret Robinson is nominee. Two voting members rotate between districts and boroughs on an annual basis If not a voting member, can attend as an observer with speaking rights.
East Sussex Health Overview and Scrutiny Committee (co-opted member) (N.B. law requires nomination to be a member of the Council's Scrutiny Committee)	Cllr Janet Coles (substitute member name to be advised)
East Sussex Joint Waste Committee (Must be Cabinet members)	Relevant lead Cabinet members (Cllrs *Jim Murray and Jonathan Dow) (Substitutes: Cllrs David Tutt and Alan Shuttleworth)
East Sussex Strategic Partnership	Relevant Cabinet Member (Cllr David Tutt) or nominee. Council is represented by the Chief Executive
East Sussex Strategic Planning Member Group	Cllr Jonathan Dow
Eastbourne Amalgamated Charities (Trustees)	Council nominated trustees: Mr B R Etheridge (until 31 May 2019) Councillor Janet Coles (until 31 May 2019)
Eastbourne and Wealden YMCA Board	Cllr Jim Murray
Eastbourne and District Enterprise Agency Limited (EDEAL)	Cllr David Tutt (or nominee)
Eastbourne Cultural Communities Network (ECCN)	Cllr Jim Murray
Eastbourne Defibrillator Partnership	Cllr Alan Shuttleworth (Chair)
Eastbourne Education Business Partnership	Mr Robert Cottrill (Council's Chief Executive)

Eastbourne Housing Forum	Relevant Cabinet Member (Cllr Alan Shuttleworth) or nominee
Eastbourne Leisure Trust	Cllr Jim Murray (N.B. observer/adviser without voting rights.)
Eastbourne Open Bowling Tournament Management Committee	Cllr Pat Hearn
Eastbourne Seniors Club (appointment of trustee)	The Mayor or her nominee.
Eastbourne Strategic Partnership	Relevant Cabinet Member (Cllr David Tutt) or nominee
Equality and Fairness Steering Group	Relevant Cabinet Member or nominee (*Cllr Alan Shuttleworth is the nominee)
Redoubt Fortress Access Group	Cllr Stephen Holt
Hampden Park Sports Centre Joint Liaison Committee	Cllrs Pat Hearn and Colin Swansborough
iESE Limited (General Meeting Representative)	*Cllr Alan Shuttleworth
iESE Transformation Limited (General Meeting Representative)	*Cllr Alan Shuttleworth
Local Government Association	Leader of the Council (with voting rights), plus Deputy Leader and Opposition Leader (or their respective nominees – Opposition nominee is Cllr Penny di Cara); all of whom should be Cabinet or Shadow Cabinet members
Local Government Association – East Sussex Branch	Leader and Deputy Leader of the Council
Local Government Association Coastal Issues Special Interest Group	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Pevensey and Cuckmere Water Level Management Board	6 members Cllrs Janet Coles, Tony Freebody, Margaret Robinson, Pat Rodohan, *Jonathan Dow and Robert Smart
Royal Project (in support of the Royal Hippodrome Theatre)	Council nominated trustee: *Cllr Pat Hearn

Salvation Army Eastbourne Steering Group	Cllr Margaret Bannister
South Downs National Park Authority	Cllr Gill Mattock (until May 2019)
Sussex Police and Crime Panel	Cllr John Ungar (until May 2019) (Cllr Colin Swansborough is the named substitute)
South East England Councils	Relevant Cabinet Member or nominee. Nominee is Cllr *Stephen Holt (with Cllr David Tutt as substitute)
Sussex Downs College	Cllr Jim Murray in the event that the college seek a nomination from the Council.
Taxi and Private Hire Forum	All members of the Licensing Committee are invited to attend. (N.B. meets only as and when required.)
Team East Sussex	Leader of the Council (Cllr David Tutt). *Cllr John Ungar is the substitute.
Towner Charitable Trust	Cllr Colin Swansborough and Ms Kay Cadell
University of Sussex Court	The Mayor and Chief Executive

COMMUNITY CENTRE MANAGEMENT COMMITTEES

Hampden Park	Cllr Colin Swansborough
Langney	Cllrs Alan Shuttleworth (Langney ward) and David Tutt (St Anthony's ward)
Old Town	Cllr John Ungar
The Trees	Cllrs Sammy Choudhury, Pat Hearn and Colin Murdoch
Regency Park	Cllr Steve Wallis

NEIGHBOURHOOD MANAGEMENT PARTNERSHIP GROUPS

East Hampden Park (Co-ordinated by EBC and Sussex Police)	Ward councillors are invited to attend all these groups.
Kingsmere Operations Group (Co-ordinated by Amicus Horizon Housing Association)	

Old Town
(Co-ordinated by Eastbourne Homes)

Shinewater Operations Group
(Co-ordinated by EBC)

Willingdon Trees
(Co-ordinated by Places for People)

COUNCILLOR REPRESENTATION ON THE EASTBOURNE COMMUNITY SAFETY PARTNERSHIP AND LINKED GROUPS AND FORUMS

Partnership Group	Representation	Councillor(s)
Community Safety Partnership Main Board	Portfolio holding Cabinet Member or nominee	Cllr John Ungar
Joint Action Group (JAG)	Leader of the Council, Portfolio holding Cabinet Member, Opposition Leader and Opposition Shadow Cabinet spokesperson or respective nominees.	Cllrs David Tutt, John Ungar, Tony Freebody and Gordon Jenkins (Opposition group substitute Penny di Cara)
Neighbourhood Watch Committee	One Member from either Group	Cllr John Ungar
Overseas Students Advisory Committee	Two Councillors, one from each Group	Cllrs Margaret Bannister and Colin Murdoch
Nightwatch	One Member from either Group	Cllr John Ungar
Shopwatch	One Member from either Group	Cllr John Ungar
Neighbourhood Panels (Co-ordinated by Sussex Police)	Ward Councillors are invited to attend	

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